

Central Wisconsin Vizsla Club
Nominating Committee Guidelines

Last Updated: March 12, 2005

Overview:

To annually select and contact potential CWVC Officer and Board candidates and present the final slate of nominations to the CWVC Board and membership.

Duties:

1. CWVC Board appoints/requests volunteers for a nominating committee subject to the schedule and restrictions listed in the CWVC Constitution and By-Laws.
2. Committee reviews present positions and determine incumbents to be re-nominated and/or reassigned. Factors to consider when re-nominating an incumbent and selecting new nominees are as follows:
 - Constitution & By Laws (good standing, etc.)
 - Number of Board (incumbents only) and Membership meetings attended, events attended/organized/volunteered at, degree of interest in club matters, general support of the club.
 - For meetings not attended, the reason(s) for not attending, whether appropriate notification of non-attendance was given, whether any reports to be presented at the missed meeting were provided beforehand, etc.
 - How the person supports the Central Wisconsin Vizsla Club's Constitution and By-Laws, rules of the AKC, standards in breeding, training, and competitions, and promotes the welfare of the Vizsla breed.
 - The ability of the nominee to be objective and put the best interests of the club above their own.
 - The length of time a club member.
 - Positions in other clubs which may cause a conflict of interest or be of benefit.
 - Representation or support of a variety of Vizsla venues.
 - Skills brought to the position for which being nominated.
 - The person's contributions and performance record as a Board Member or club volunteer.
 - Avoiding nominating two people who are spouses, immediate family members &/or members of the same household.
 - Avoiding nominating a Nominating Committee member to the office of President and Vice President.
 - Nominees for President and Vice President should have been a member of the Board of Directors or a Standing Chair within the last 5 years.
3. Contact selected incumbents to determine whether or not they still want to hold an Office or Board member position.
4. Determine to which position the incumbent should be slated.
5. Verify nomination acceptance from each member being re-nominated or reassigned.
6. If a vacant position(s) exist, determine new nominee(s).
7. Determine to which position(s) the new nominee(s) should be slated.
8. Contact the potential nominee(s) for their acceptance of the nomination. If any decline, repeat steps 6-8 until there is one nominee per Officer and Board position.
9. Present the slate of officers to the Secretary in writing (or by email) two (2) weeks prior to the date of the January meeting. The Secretary shall immediately forward the slate to the board for review.

Contacts:

Not applicable.

Recommended Pre-Requisites:

- CWVC member in good standing for at least one year.
- Attends meetings regularly.
- Volunteers at CWVC events or activities.

References:

- CWVC Constitution & By-Laws
- Robert's Rules of Order